

## **PART-TIME & WORK-STUDY JOBS FOR ASU STUDENTS**

The Center for Career Development provides this listing of current part-time employment to all ASU students. Employers (local businesses and ASU "on-campus" departments) place their requests through the Career Development office. For posting policies and disclaimers see end of Part-time job posting web site below. Each job listed will inform you of job requirements and preferred contact method. Please follow instructions as printed and you will find that "one" job to help you through the semester or year-round. List is updated daily. Jobs are listed categorically as follows:

### ***CAMPUS JOBS***

#### **Angelo State University Special Events Facilities/Services Office**

Position: Student Workers

Qualifications/Duties: Looking for dependable, flexible and detailed oriented individuals. Our department is the event management center of the university. Work entails setting up tables, chairs, stages, and audio/visual equipment for meetings, banquets, seminars and concerts among other various types of events taking place on the main ASU campus, Junell Center/Stephens Arena, ASU Lakehouse & S.A.Y – ASU Baseball Complex. Job site maintenance and cleaning is an integral part of the job. Some heavy lifting is possible. You do not have to be enrolled in summer courses, but you must be enrolled for 12 semester hours minimum for the fall semester.

Days/Times: Work at least 15hrs/wk but possible 25hrs/wk.

Salary: \$5.85/hr

Contact: Complete and submit your application online at [www.angelo.edu/forms/pdf/studasappUC.pdf](http://www.angelo.edu/forms/pdf/studasappUC.pdf) or follow these links from the ASU homepage: Facilities – Special Events – Student Employment.

Posted: 8-27-08

#### **Angelo State University Physical Therapy Department**

Position: WORK STUDY ONLY – Office Assistant

Qualifications/Duties: Attention to detail, people skills, and personal reliability and confidentiality are absolutely necessary for this position. Position requires filing, typing, faxing, answering phones, making copies, running campus errands, organizing, putting recruitment packets together, and creating flyers, cleaning/straightening of labs/storage areas and other duties as assigned. MSWord and MSEXcel a must, MSAccess preferred. Must have professional demeanor when answering phone and dealing with students/faculty. Previous office experience preferred. Minimum of 2.75 GPA preferred. Days/Times: 20 hrs/wk, 8-5, Monday - Friday, prefer afternoons but can work around class schedule. Position available September 1, 2008.

Contact: Applications can be obtained at the Physical Therapy Department, VIN 237. Applications will be reviewed prior to scheduling interviews. Contact Nancy Budewig at 942-2545 regarding questions.

Posted: 8-14-08

### **Angelo State University Career Development**

Position: Graduate Assistant

Qualifications/Duties: Must have the ability to communicate & listen effectively while working closely with others. Student must be dependable & should be energetic. Student must be professional in dress & manner and have basic compute skills. Critique resumes, job search correspondence, and application material. Assist in demonstrating job search systems to students & alumni. Assist with the staffing of the Career Development "satellite office" and help with the planning and implementation of events. Assist in familiarizing students & alumni with the career materials and complete special projects as requested by supervisor.

Days/Times: 17hrs/wk - Mon – Fri.

Contact: Bring resume & 2-3 work references to the University Center, Rm. 114 or email them to [career.development@angelo.edu](mailto:career.development@angelo.edu).

Posted: 8-11-08

### **Angelo State University Special Events Office**

Position: Student Assistant for Facility Audits (Temporary Position-September/October)

Qualifications/Duties: Dependable and dedicated student able to work 20 hours per week. This position requires attention to detail, accuracy, teamwork, and personal reliability. Microsoft Word and Microsoft Excel a must. The job will include walking campus, documenting, confirming, and entering data.

Salary: \$9.00 per hour

Days/Times: Flexible, 20 hours per week. We will work around your schedule.

Contact: Applications may be obtained in UC200. Submit resume or application to the Special Events Office, UC200.

Contact: Call Jessica Manning at 942-2021.

Posted: 8-11-08

### **Angelo State University Department of Agriculture**

Position: WORK STUDY ONLY – Greenhouse Assistant

Qualifications/Duties: Must be a full time student who is reliable, hardworking, self-motivated, and has a green thumb. Duties include day to day operations of fully functional greenhouse (e.g. watering, mowing, trimming, etc.).

Days/Times: 15-20 hours/week. Available: 8/25/2008

Contact: Corey Owens in the Agriculture Department, VIN 223, 942-2029 ext. 285 or Annette Roberts, VIN 212, for an application.

Posted: 8-6-08

### **Angelo State University Carr Scholarship Foundation**

POSITION: Student Assistant

QUALIFICATIONS/DUTIES: Will be trained for data entry using specialized data base, job includes proofing, filing, copying, running errands, and other duties as assigned. Assist staff with research and reports. Must be dependable, attentive and able to learn quickly. Knowledge of office equipment, computers, spreadsheets, and database software a plus. Dress code required. Prior office experience a plus, excellent grades required. Prefer sophomore or junior.

DAYS/TIME: 20 hrs/wk between 8:00 - 5:00 Monday - Friday (job includes summers).

CONTACT: Call 942-2237 to schedule an appointment.

Posted: 7-24-08

**Chartwells**

Positions: All positions

Days/Times: Flexible. Will work with your school schedule.

Contact: Pick up an application at the snack bar in the University Center or call 942-2124.

Posted: 7-14-08

**Angelo State University Facilities Management**

Position: Central Plant Helper

Qualifications/Duties: Mechanical skills. Be able to lift 50 pounds. Assists Central Plant Operator. Cleans and paints in Central Plant area. Assist in changing air filters. Performs other duties as required. Must be dependable.

Days/Times: Average 20 hours a week 8-5. Flexible hours

Salary: \$6.75 hour

Contact: Applications may be picked up at the Facilities Management Office 1635 Vanderventer. Applications will be reviewed prior to scheduling interviews. For questions contact Paul Pillsbury, Associate Director for Mechanical Services 942-2355 ext 228.

Posted: 7-14-08

**Angelo State University Residential Programs Office**

Position: Student Assistant

Qualifications/Duties: Necessary Skills - 2.25 Cumulative GPA; Preference given to students who live on campus and who have lived on campus for 2 semesters; Must be available to work summers and Saturdays for SOAR and Discover ASU events and Ability to operate a personal computer and perform basic word processing and data entry tasks. Great organization skills and be detail oriented; Excellent communication skills, a pleasant disposition and a positive attitude! Experience providing excellent customer service; Reliable and punctual and Trustworthy & ability to respect the confidential nature of the information we work with.

Salary: \$7.36 hr. Approximately 20 hours per week. We will work around your class schedule. Hours are generally Mon-Fri between 8:00a.m. - 5:00p.m.

Contact: Applications may be found on our web page at

[http://www.angelo.edu/dept/residence\\_life/employment.html#office](http://www.angelo.edu/dept/residence_life/employment.html#office). For more information or to apply: Contact the Residential Programs Office in Hardeman 200.

Phone: 942-2035 e-mail: [housing@angelo.edu](mailto:housing@angelo.edu)

Posted: 7-14-08

**Angelo State University Division of Continuing Studies**

Position: Kids' Kollege Assistant - WORK STUDY REQUIRED

Qualifications/Duties: Experience with Microsoft Word and Excel; excellent customer service skills and telephone etiquette; and qualified to drive a University vehicle. Escort participants from one class to another, both on and off-campus; conduct weekly class evaluations; prepare instructional materials; assist with room set-ups; run errands and make deliveries, both on and off-campus; maintain files; post flyers around campus; help prepare mailings; maintain inventory of supplies; and call participants for course feedback.

Days/Times: Twenty hours per week, Monday through Friday, mostly in the afternoon.

Contact: Marilyn Allums, 942-2339, or come by The Herrington House, 2602

West Avenue N to complete an application.

Posted: 6-3-08

### **Angelo State University Recreation and Intramurals**

Position: Aerobics Instructor

Qualifications/Duties: Conduct aerobics classes. Certified from any accredited aerobics organization; 1 year experience preferred.

Days/Times: 1 to 5 hours per week.

Contact: UREC Office at 942-2034; Applications can be obtained and submitted in the Center for Human Performance, Room 121.

Posted: 5-5-08

### **Angelo State University Department of Kinesiology**

Position: Teaching Assistantships

Qualifications/Duties: The Angelo State University Department of Kinesiology is accepting applications for teaching assistantships (TA's) available beginning in August of 2008. These assistantships are nine-month appointments and are renewable for an additional nine-month period at the beginning of the second academic year. These positions open to outstanding students interested in teaching undergraduate physical activity courses while earning a Master of Science Degree in Kinesiology. Regular graduate admission standards must be met in order to receive an assistantship.

Contact: Dr. Doyle D. Carter Department Head and Graduate Coordinator, Angelo State University - Department of Kinesiology at 324-942-2173, ext 223 or [doyle.carter@angelo.edu](mailto:doyle.carter@angelo.edu).

Posted: 4-17-08

### **Angelo State University Department of Kinesiology**

Position: Graduate Assistantships

Qualifications/Duties: The Angelo State University Department of Kinesiology is accepting applications for graduate assistantships (GA's) available beginning in August of 2008. These assistantships are nine-month appointments and are renewable for an additional nine-month period at the beginning of the second academic year. These positions open to outstanding students seeking to assist the graduate faculty with research and/or other departmental functions while earning a Master of Science Degree in Kinesiology. Regular graduate admission standards must be met in order to receive an assistantship.

Contact: Dr. Doyle D. Carter Department Head and Graduate Coordinator, Angelo State University - Department of Kinesiology at 324-942-2173, ext 223 or [doyle.carter@angelo.edu](mailto:doyle.carter@angelo.edu).

Posted: 4-17-08

### **Angelo State University Information Technology**

Position: Desktop Support Technician

Qualifications/Duties: Each desktop support technician is responsible for performing the work assigned to him/her by supervising authorities in an efficient and productive manner. Each technician is assigned to a team that is overseen by a desktop technician team lead. Be able to work in a team environment; Be able to communicate with end-users in a professional, courteous manner; Be able to lift up to 50 pounds and be able to perform your job duties in timely/professional manner.

## Duties and Responsibilities

### A. Work Order Assignments

- Performs work duties as assigned by the team lead and/or management
- Reviews work orders & updates work status on regular intervals (ie daily) as set by management

### B. Customer Service

- Works with faculty/staff to help resolve problems with computers in a respectful manner.

Contact: Come by Rassman Room # 120 and fill out an application. Please do not fill out the application that is online.

Posted: 2-27-08

## **Angelo State University Developmental Mathematics Lab**

Position: Laboratory Assistant – Taking applications for future semesters.

Qualifications/Duties: Successful completion of College Algebra; strong communication skills and ability to explain elementary mathematical concepts to students who are enrolled in the Developmental Program; must be dependable and punctual.

Days/Times: The lab is open from 1:00-4:00 Monday through Friday. We prefer students who can work every afternoon, but we will consider students for partial shifts.

Contact: To obtain an application, please come by the Mathematics Department, Room 220 in the Mathematics/Computer Science Building.

Posted: 2-26-08

## **Angelo State University Afternoon Mathematics Lab**

Position: Laboratory Assistant – Taking applications for future semesters.

Qualifications/Duties: Successful completion of Calculus II; strong communication skills and ability to explain mathematical concepts to students who are enrolled in freshmen and sophomore level mathematics courses; must be dependable and punctual.

Days/Times: The lab is open from 2:00-5:00 Monday through Thursday and from 2:00-4:00 on Friday. We prefer students who can work every afternoon, but we will consider students for partial shifts.

Contact: To obtain an application, please come by the Mathematics Department, Room 220 in the Mathematics/Computer Science Building.

Posted: 2-26-08

## **Angelo State University Evening Mathematics Lab**

Position: Laboratory Assistant – Taking applications for future semesters.

Qualifications/Duties: Successful completion of Calculus II; strong communication skills and ability to explain mathematical concepts to students who are enrolled in freshmen and sophomore level mathematics courses; must be dependable and punctual.

Days/Times: The lab is open from 6-8 p.m. Monday through Thursday. We prefer students who can work every evening, but we will consider students for partial shifts.

Contact: To obtain an application, please come by the Mathematics Department, Room 220 in the Mathematics/Computer Science Building.

Posted: 2-26-08

## ***CHILD CARE***

## **PaulAnn Baptist Church**

**Position:** Christian Preschool Ministry Workers

**Qualifications/Duties:** PaulAnn is an exciting & quickly growing church. Please meet the following qualifications to apply. Applicants must be living a Christian lifestyle, Applicants should be willing to teach simple, Bible-based Preschool curriculum and on the job training is available

**Days/Times:** Must be available Sunday Mornings & Evenings, as well as Wednesday evenings. Approximately 10 hours a week

**Salary:** \$6.88 an hour

**Contact:** To apply, please call Brian or Alicia @ 655-7552.

**Posted:** 8-25-08

### **Babysitter**

**Qualifications/Duties:** Available to stay at my home 1-3 nights a week and occasionally on the weekend with my 5 month old. Our nursery doubles as a guest room so you would be able to sleep comfortably. Our son would be asleep when you got here at 10:30PM and would wake up between 5 and 6AM. I can adjust his sleeping schedule if needed. You would need to give him his first bottle in the morning when he wakes up. I would be home at 7AM so you would not need to adjust your school schedule. Prefer someone with infant experience.

**Days/Times:** Days needed will vary from week to week but I can let you know the days needed for the next few weeks.

**Salary:** \$20 a night(negotiable).

**Contact:** Call Jessica Vogler 325-617-9995.

**Posted:** 8-25-08

### **After School Transportation Needed**

**Qualifications/Duties:** I am need of someone to pick up 3 children from bus stop and take home to two different stops. They will arrive at the bus stop at 4:00 p.m. every day and need to be transported home. Both stops are in close proximity of each other. Time could possibly be earlier on early dismissal days, but I will give plenty of notice. Job will begin 09/08/2008 and continue through the end of the school year. Reliable transportation, cell phone and references required. Must be dependable.

**Days/Times:** Less than 30 minutes per day.

**Salary:** \$150.00/month Will be pro-rated on Holidays and breaks

**Contact:** Tracey @ [tracey.kennemer@angelo.edu](mailto:tracey.kennemer@angelo.edu) or call 650-0343 or 223-9750

**Posted:** 8-22-08

### **After School Care**

**Qualifications/Duties:** Need reliable person to pick 2 children, 8 & 10, up from school, take home, and help with homework. Must have reliable transportation, cell phone and references.

**Days/Times:** Hours are Monday - Friday from 2:45 - 5:15.

**Salary:** Negotiable!!

**Contact:** If interested please contact Nicole at 325-942-9781 or

[snicolematthews@yahoo.com](mailto:snicolematthews@yahoo.com)

**Posted:** 8-21-08

### **After School Transportation Needed**

Qualifications/Duties: I am in need of someone with reliable transportation and personal references to pick up my 3rd grade son at 3:05pm and my 6th grade daughter at 3:54pm (different schools) and drop them off at home. Job begins September 2 through end of school year.

Days/Times: Less than 1 hour commitment per day, school days only.

Salary: Pay is \$100 per month (pro-rated on holidays).

Contact: Call Tana 895-0022 or 942-9922.

Posted: 8-20-08

### **Southwest Children's Academy**

Position: Afternoon Child-care staff

Days/Times: Monday-Friday 2 p.m.-till? Approximately 15-18 hours per week.

Contact: Apply in person at 3434 or 3302 Green Meadow

Posted: 8-20-08

### **The Books & Beyond Program**

Qualifications/Duties: Do you have a special skill? Do you enjoy working with Kids? The Books and Beyond after-school program in Ballinger, TX is looking for qualified individuals to teach their specialized skills to children. Transportation may be provided. We are looking for instructors in: Dance; Percussion; Rock Band: Guitar, Drums & Bass; Photography; Film Making; Theatre; Fashion; Architecture; Skate Boarding; Aviation; Weather; Journalism and Veterinary Science.

Salary: Competitive Pay!

Contact: Call Willstaff at 325-676-7179.

Posted: 8-15-08

### **Child Care needed in my home for 5-year old.**

Qualifications/Duties: Reliable transportation and references required.

Days/Times: 12:30 - 5:30 Mon. - Fri.

Contact: Call Stephanie at 374-4268.

Posted: 8-15-08

### **Second Baptist Church**

Position: Nursery/Pre-school Worker

Days/Times: Sunday morning and evening services and for Wednesday night services (approximately 4-6 hours a week).

Contact: Applications can be picked up at 2833 College Hills Blvd. For more information call 325-947-1488 or email [secondbaptist@wcc.net](mailto:secondbaptist@wcc.net).

Posted: 8-14-08

### **Kidz are Us Learning Center**

Position: Pre-K Teacher

Days/Times: M-F; 8am -12 noon.

Contact: Come by 4424 Blue Ridge Trail and fill out an application.

Posted: 8-14-08

### **First United Methodist**

Positions: 1 Afternoon Nursery Worker and 1 Afternoon Teacher for 2 year old

Qualifications/Duties: Must love and work well with children, be dependable and reliable.

Days/Times: 1:30pm - 5:30pm Monday-Friday

Contact: Apply in person at 37 East Beauregard in the Preschool Center. Ask for Jen Martin.

Posted: 6-12-08

### **Arena of Life Church**

Position: Christian Childcare worker.

Qualifications/Duties: Applicants must be living a Godly lifestyle and be college age or older. Applicants must love working with children and should be willing to teach simple, Bible based curriculum. On the job training is available

Days/Times: Applicants must be available Sunday mornings from 10:00 a.m. to approximately 1:00 p.m. and occasionally during the week on Mondays and Wednesdays.

Salary: Beginning pay is \$10.00 per hour with chance for advancement.

Contact: Send resume to [joy@arenaoflife.org](mailto:joy@arenaoflife.org) or mail to Arena of Life Church, 126 S. Jackson, San Angelo, TX 76901. Call the church office at (325) 658-4292 to set up an interview.

Posted: 8-8-08

### **Mosaic Redwine Childcare Center**

Position: Childcare Aid

Qualifications/Duties: Must be able to manage an integrated classroom. Maintain children's activities & follow academic schedules. Good communication skills with parents & co-workers. Must be at least 18yrs of age and have a high school diploma or equivalent. Prefer a CDA or some development courses.

Contact: Please send resume or application to Linda Scott, Childcare Director 5191 S. Bryant San Angelo, TX 76904 or to [Linda.Scott@mosaicinfo.org](mailto:Linda.Scott@mosaicinfo.org).

Posted: 8-7-08

### **Trinity Lutheran**

Position: Afternoon Care Givers & Aides, and Morning Teacher

Qualifications/Duties: Experience preferred but not required. Good job for Education majors.

Days/Times: 1:30pm – 5:30pm Monday – Friday.

Contact: Apply in person at 3516 YMCA Dr.

Posted: 8-5-08

### ***OFFICE HELP/CLERICAL/CASHIER***

#### **Southwest College of Real Estate**

Position: Front Desk

Qualifications/Duties: Pleasant working environment.

Salary: Above average.

Contact: Call 944-8513 for interview.

Posted: 8-27-08

#### **M&R Nursery**

Position: Clerk

Qualifications/Duties: cashiering, pricing inventory, trimming and cleaning plants, and other light duties.

Days/Times: Prefer mornings but also afternoons and weekends. Store hours are 8am-6pm Mon - Sat and Sun 12-5pm

Contact: Apply in person at 1601 W. Beauregard.

Posted: 8-26-08

### **Texas State Bank**

Position: Secretary

Qualifications/Duties: Applicants must have excellent computer skills including Word and Excel. Excellent customer service skills and be able to multi-task.

Contact: Completed applications will be accepted at Texas State Bank 2201 Sherwood Way until 5:00 Thursday Aug. 28, 2008

Posted: 8-21-08

### **Goodfellow AirForce Base Main Exchange-TMG Sportswear**

Position: Cashier

Days/Times: Monday 12:00-4:00, occasional Tuesday's 3:00-6:00, Wednesday 3:00-6:00, Friday 10:00-2:00 and every other Saturday 10:00-3:00.

Contact: Wendy Wilcox at [tmgshirts@yahoo.com](mailto:tmgshirts@yahoo.com) or call 655-1261.

Posted: 8-21-08

### **Texas State Bank**

Position: Part-time Teller

Qualifications/Duties: Excellent customer service skills required. Cash handling a plus.

Days/Times: 12:00 noon to 5:30 p.m. Monday thru Friday and Sat. mornings.

Contact: Will be accepting applications at 2201 Sherwood Way until 5:00 p.m. Wed. Aug. 27, 2008.

Posted: 8-20-08

### **Patti's Party**

Position: Sales Clerk

Qualification/Duties: Looking for dependable and friendly people oriented person

Days/Times: Will work around school schedule but must be able to work on Sat.

Contact: Please apply in person at 4126 Sunset Dr.-across from Sunset Mall.

Posted: 8-19-08

### **Office Help**

Position: Runner for Law Office

Qualifications/Duties: Deliver and pickup documents as requested, copying, filing, shred documents, answer phones, and work with office staff as requested. Must have a reliable vehicle.

Days/Times: Monday - Friday, 1 - 5 p.m.

Salary: \$6.55 per hour plus mileage.

Contact: Send resume to P.O. Box 2809, San Angelo, TX 76902 or bring resume to 202 W. Twohig, Second Floor.

Posted: 8-18-08

**Lacks Home Furnishings**

Position: Part-time Office Associates

Qualifications/Duties: Drug free workplace. Bilingual is a plus. Furniture experience a plus.

Days/Times: Evenings and some weekends.

Salary: Offer competitive wages.

Contact: Please apply in person at Lacks Stores. 4002 Sunset Dr. San Angelo, TX.

Posted: 8-13-08

**Eggemeyer's General Store**

Position: Personalities Wanted

Qualifications/Duties: Must be willing to learn retail sales. Job Description includes misc. duties, customer service and everything that pertains to retail store.

Days/Times: Will work with student's schedules

Contact: Apply in person at 35 E. Concho.

Posted: 8-13-08

**Angelo Podiatry Associates, P.A.**

Position: Office Assistant

Qualifications/Duties: Successful applicants must be personable, detail oriented and possess the ability to multi task. Duties include, but not limited to, scheduling, filing, answering multi line phone, data entry and light housekeeping.

Days/Times: MTW&F 1:00 - 5:00

Contact: Bring your resume in person to 1023 Caddo Street. Email [ybusenlehner@angelopodiatry.com](mailto:ybusenlehner@angelopodiatry.com) for directions

Posted: 8-13-08

**San Angelo Country Club**

Position: Receptionist/Front Office Person

Qualifications/Duties: Excellent people and computer skills needed. Software programs used - Word, Access, Quickbooks & Excel. Great working conditions.

Days/Times: Approximately 20 hours per week –morning and Saturdays

Salary: Starting \$7 per hour. Vacation and PTO pay.

Contact: Call 651-7227 for more information.

Posted: 8-11-08

**Shannon Medical Center**

Position: Restorative Aide

Duties/Qualifications: Ability to read, write, & speak English & to perform basic patient care tasks. Certificate of completion required for Restorative Nursing Education Classes.

Contact: Online application: [www.shannonhealth.com](http://www.shannonhealth.com). Or e-mail [hr@Shannonhealth.org](mailto:hr@Shannonhealth.org)

All prospective employees are required to take and pass alcohol/drug tests before final job offers are made. All new employees of Shannon Medical Center are required to attend orientation on their first day of employment.

Posted: 8-11-08

**Shannon Medical Center**

Position: Unit Secretary

Qualifications/Duties: One year of clerical experience which included operation of an online computer terminal. Possession of CPR certification is required within 90 days of employment for some positions.

Contact: You may apply for a position at the website, [www.shannonhealth.com](http://www.shannonhealth.com). If you have any questions, please call 657-5243.

Posted: 8-11-08

### **Shannon Medical Center**

Position: Patient Access Representative (3 Positions)

Qualifications/Duties: Six months of admitting, patient registration, hospital or closely related experience. All prospective employees are required to take and pass alcohol/drug tests before final job offers are made.

Contact: You may apply for a position at the website, [www.shannonhealth.com](http://www.shannonhealth.com). If you have any questions, please call 657-5243.

Posted: 8-11-08

## ***COMPUTER AND TECHNICAL***

### **Coldwell Banker**

Qualifications/Duties: Microsoft software and computer network savvy person to assist general personnel day to day in local real estate office.

Days/Times: Flexible hours; ranging from 10 to 30 hours a week.

Contact: Linda Strickland, Coldwell Banker Patterson Properties, [lstrickland@cbpatterson.com](mailto:lstrickland@cbpatterson.com), 944-9559, or drop resume at 3107 Knickerbocker Rd., 76904.

Posted: 8-19-08

### **Express Rent to Own**

Position: Computer Technician

Qualifications/Duties: Must have basic computer skills. Duties include cleaning/restoring systems, debugging virus infected computer and other duties as assigned.

Contact: Apply in person at 2004 N. Bryant Blvd.

Posted: 8-7-08

## ***FOOD SERVICES***

### **Fuentes Café Downtown**

Positions: Wait Staff & Host/Hostess

Qualifications/Duties: Friendly, dependable and have experience. Need to be TABC certified.

Days/Times: Will work with school schedules.

Contact: Call (325) 658-2340 between 2-4pm or apply in person at 101 S. Chadbourne St.

Posted: 8-27-08

### **Bentwood Country Club**

Position: Waitstaff/ Bartender

Qualifications/Duties: Looking for waitstaff that can work weekday lunches, some nights, weekends, and holidays. Previous experience is preferred, but willing to train.  
Contact: Come by 2111 Clubhouse Lane to apply in person.  
Posted: 8-26-08

**Kidz are Us Learning Center**

Position: Cook  
Days/Times: M-F; 8am -12 noon.  
Contact: Come by 4424 Blue Ridge Trail and fill out an application.  
Posted: 8-14-08

**Goodfellow AFB Main Store**

Position: Food SVC Worker (2Positions)  
Qualifications/Duties: Under designated supervision, prepares & serves a limited variety of simple foods that requires very limited & minimal cooking skills. Takes & fills customers' orders, totals items on register, takes money, and makes change. Operates & cleans/sanitizes kitchen equipment in a situation where set procedures are followed. Assists other crew members in providing interior/exterior facility sanitation, as required. Frequently lifts objects weighing up to 45lbs; constant standing & walking. Contact: Apply on-line at [www.aafes.com](http://www.aafes.com). Closes Aug 19.  
Posted: 8-14-08

**Mosaic Redwine Childcare Center**

Position: Daycare Cook  
Qualifications/Duties: Prepares assigned food items according to menu & schedule for approximately 120 individuals. Maintains a clean environment. Monitors & records food temperatures to ensure food is safe. Monitors applicable dietary changes to ensure accuracy of meals served. Must have high school diploma or equivalent. Minimum of 6 months experience in "quality food" preparation.  
Contact: Please send resume or application to Linda Scott, Manager 5191 S. Bryant San Angelo, TX 76904 or to [Linda.Scott@mosaicinfo.org](mailto:Linda.Scott@mosaicinfo.org).  
Posted: 8-7-08

**Shannon Medical Center**

Position: Food Service Worker  
Duties/Qualifications: food service experience is preferred.  
Contact: Online application: [www.shannonhealth.com](http://www.shannonhealth.com). Or e-mail [hr@Shannonhealth.org](mailto:hr@Shannonhealth.org)  
All prospective employees are required to take and pass alcohol/drug tests before final job offers are made. All new employees of Shannon Medical Center are required to attend orientation on their first day of employment.  
Posted: 8-7-08

***MISCELLANEOUS***

**Heaven Scent Cleaning Service**

Position: Residential & Commercial Cleaning

Qualifications/Duties: This is a contract labor position, you will be required to provide your own chemical's & supplies after first initial set up is given. You must have reliable transportation & have good personality.

Days/Times: Will work around school schedules.

Contact: Apply in person at 4411 North Chadbourne or call (325) 653-3922.

Posted: 8-27-08

### **Goodfellow Air Force Base**

Positions:

Recreation Aid (Fitness Center), NF-0189-I, Can work up to 30hr/wk but not guaranteed., \$8/hr – open until filled.

Laborer, NA-02, Lodging, 20hrs/wk, \$6.92/hr – open until filled.

Cook, NA-04, Bowling Center, Evenings & Wkends, \$8.10/hr – open until filled.

Accounting Clerk, NF-II, Lodging, Guaranteed 20/hrs wk, \$10.95/hr- open until filled.

Contact: Apply at Services Division Human Resources Office at Goodfellow AFB to complete the required application, Monday-Friday, 1:30-4:00 pm. Applicants without base access should go to Workforce Solutions, 202 Henry O. Flipper Street, Thursdays, 1:00-3:00 pm. Applicants claiming Veteran's Preference will need to provide a copy of their DD 214, *MEMBER COPY 4*. For Military Spouse Preference, applicants need to bring a copy of their spouse's orders.

Posted: 8-27-08

### **Hampton Inn**

Position: Breakfast Host

Duties/Qualifications: Taking care of guest service and keeping food stock outgoing. Should be friendly and outgoing.

Days/Times: 6am-12 (noon), can be just weekends

Contact: Apply in person at 2959 Loop 306

Posted: 8-26-08

### **Angelo Endodontic**

Position: Assistant

Qualifications/Duties: Clean instruments and set up rooms.

Days/Times: Mon-Thurs. 12-5

Contact: Apply in person at 3131 Green Meadow Drive or call 947-3636.

Posted: 8-26-2008

### **Productive Business Machines**

Position: Printer Technician Assistant

Qualifications/Duties: Experience not necessary; Interest in computers a plus; willing to train the right candidate. Help with minor equipment repairs, assist with deliveries and equipment set-up, general office and warehouse assistance. Must Have: Approved Driving Record, Excellent Customer Relation Skills, Great Attitude, Be Reliable and Punctual.

Days/Times: Flexible; willing to work around class schedule. 15 to 40hrs/wk

Contact: Email resumes to Scott@pbmcopyers.com or fax resumes to 325-944-7967.

Posted: 8-26-08

**M & R Nursery**

Position: Nursery helper

Qualifications/Duties: Including carry outs, watering and unloading trucks.

Contact: Apply in person at 1601 W. Beauregard.

Posted: 8-26-08

**Driver Needed**

Qualifications/Duties: Need a person with a good driving record to take couple to run errands 4 to 5 times a month while using couple's own car.

Salary: \$7.50/hr.

Contact: Call Jimmy at 949-7024.

Posted: 8-26-08

**Goodfellow AFB Main Store**

Position: SR Store Assoc. & Store Assoc., Electronics

Qualifications/Duties: Sells a variety of merchandise to customers using salesmanship & courtesy. May operate a cash register or other sales related equipment; balances daily financial transactions. Practices loss prevention procedures & performs other related retail duties. Must have completed HS or the equivalent.

Contact: Apply on-line at [www.aafes.com](http://www.aafes.com). Closes Sept. 1.

Posted: 8-25-08

**Monitor**

Qualifications/Duties: Need part-time monitor to help with supervised child visitation and supervised child exchange program at Samaritan/Meet in the Middle. Supervise children between times when one parent drops them off & the other parent picks them up for an exchange or supervised 2-hour visitation on site, recording/documenting conversations & observations. Must be responsible, dependable & able to work flexible schedule.

Days/Times: Wednesday, Thursday and Friday evenings from 5:15 to 8:15 p.m.,

Saturday and Sunday from 9 a.m. to 12 noon or from 12 noon to 4:30 p.m. Contact:

Contact: Please bring resume by office, 242 N. Magdalen, between 8 a.m.-5 p.m.

weekdays. Ideal for college student or senior citizen. No phone calls will be accepted.

Posted: 8-25-08

**Goodfellow AFB Main Store**

Position: Store Assoc., Shopette

Qualifications/Duties: Sells a variety of merchandise to customers using salesmanship & courtesy. May operate a cash register or other sales related equipment; balances daily financial transactions. Practices loss prevention procedures & performs other related retail duties. Must have completed HS or the equivalent.

Contact: Apply on-line at [www.aafes.com](http://www.aafes.com). Closes Aug. 29.

Posted: 8-25-08

**West Texas Healthcare**

Position: Sitter, Personal Care Attendants & Homemakers

Qualifications/Duties: No experience necessary

Days/Times: Flexible Hours

Salary: Above minimum wage

Contact: Call 325-655-6600 or fax resume to 325-655-6602

Posted: 8-20-08

### **United Blood Services**

Position: Donor Care Specialist 1

Qualifications/Duties: Looking for stable, detailed, hard workers who will strive to do their best every day. Will provide on-the-job training.

Days/Times: Part-time, hours will vary, up to 40 hours a week, including evenings and weekends.

Salary: Offer competitive pay and great employee benefits.

Contact: Apply by Aug. 22 at 2020 W. Beauregard Ave. or contact Minnie at 325-223-7503.

Posted: 8-18-08

### **Lacks Home Furnishing**

Position: Office Associates

Qualifications/Duties: Drug free workplace. Bilingual is a plus. Furniture experience a plus.

Days/Times: Evenings and some weekends.

Salary: Competitive wages.

Contact: Apply in person at 4002 Sunset Dr.

Posted: 8-15-08

### **City of San Angelo**

Positions:

*1. Recreation Assistant – Recreation – 3 openings - Develop, organize & implement recreation & athletic activities such as arts & crafts, exercise programs, sporting events & other recreation programs as needed. Perform routine duties in the operation of the recreation center such as opening & closing the building as necessary, enforcing center rules & safety precautions; maintaining inventory of recreation supplies; set up chairs, tables & various recreation equipment as needed, keeping accurate records of participants in programs. Be able to lift 80lbs. 20hrs/wk, hours will vary, Mon. – Fri., 4:00pm – 8:00pm, weekends & holidays as needed. \$7/hr.*

*2. Community Service Worker – Municipal Court – Clean & paint over graffiti from fences, concrete, buildings and other surfaces as assigned & other related duties. Must be able to drive a ¾ ton pickup, pull & back a 16' trailer, use a pressure washer, paint, and scrape surfaces. Must be able to bend, stoop, climb ladders & lift material &/or equipment weighing 100lbs. Must have a valid operator's license with good driving record. 20hrs/wk and work schedule will be assigned. - \$8,153/YR.*

*3. Office Assistant – Answering incoming calls, greeting public, selling tickets through the City's electronic ticketing system & generating ticket reports as needed; transcribing minutes from meetings; assisting in maintenance of the department's filing system and of dept records, forms, files & publications. Distributes office correspondence by mail, fax, email, or other means & maintains appointment & meeting schedules & coordinates meetings as required. Assists the Civic Events Manager, the Business & finance Analyst, and Assistant as required. Performs other duties as deemed necessary. Must be able to type 40WPM & have valid operator's license with good driving record. Prefer someone with two years of secretarial experience involving typing*

& dictation or equivalent combination of education & experience. Must be able to lift materials weighing 10-15lbs. 20hrs/wk, 9:30am – 1:30pm, Mon. – Fri. - \$8.23/hr

4. Extra Help – Civic Events- 4 Positions - Required to work all facilities operated by the Civic Events Dept.: Convention Center, Coliseum, Auditorium, Paseo Pavillions, Paseo Grounds, Paseo Farmer’s Market & RiverStage, as well as other locations, as required. Work any event hosted at these venues. Assist in the set-up of sound shell, staging, tables & chairs. Assist technicians with lighting, sound, stage props & scenery. Mopping, sweeping, and overall general clean-up of all facilities, before, during & after events. Perform other duties as required. Work hours include many evenings & weekends. Hours: As needed, mostly nights & weekends. Must be physically able to work in extreme weather. Must have the ability to stand for long periods of time and able to lift 50lbs. Must have a valid operator’s license with a good driving record and posses good communications & public relations skills. Previous experience working events preferred. \$7/hr.

Contact: Applications must be submitted by deadline date. Fax. 325-657-4530 Job line. 325-657-4515 Internet. [www.sanangelotexas.us](http://www.sanangelotexas.us) E.mail. [hr@sanangelotexas.us](mailto:hr@sanangelotexas.us)

Posted: 8-15-08

### **Tom Green County**

Position: LVN or Medical Assistant - Jail

Salary: Up to \$14.00/hr

Contact: More information & application: <http://www.co.tom-green.tx.us>. Mail or deliver application to Human Resources Dept. 124 W. Beauregard (2<sup>nd</sup> Floor) San Angelo, TX 76903.

Posted: 8-15-08

### **Tom Green County**

Position: Juvenile Detention Officer I

Salary: \$7.50/hr

Contact: More information & application: <http://www.co.tom-green.tx.us>. Mail or deliver application to Human Resources Dept. 124 W. Beauregard (2<sup>nd</sup> Floor) San Angelo, TX 76903.

Posted: 8-15-08

### **Bentwood Country Club**

Position: Outside Service Staff (Golf Dept)

Salary: Pay and golf privileges.

Days/Times: Flexible hours

Contact: Call 944-8575 and ask for Bryan or Jonathan.

Posted: 8-14-08

### **West Central Wireless**

Position: Part-time Customer Quality Coordinator

Qualifications/Duties: Have strong communication and organization skills as well as the ability to perform multiple tasks simultaneously. Pleasant, friendly and outgoing personality. Windows, Excel and Internet experience essential.

Days/Times: Mon.-Fri. 8:00 a.m.-12:30 p.m. or 12:30 p.m.-5:00 p.m. and Sat. 9:00-1:00

Contact: Send resumes and business references to: West Central Wireless Attn: Human Resource Administrator P.O. Box 991 San Angelo, TX 76902 Email: [humanresources@wcc.net](mailto:humanresources@wcc.net) with any questions.  
Posted: 8-13-08

### **Cheerleading Instructors**

Qualifications/Duties: Must have had previous cheerleading or drill team experience.  
Days/Times: 2:45pm to 5:00pm on Monday through Thursday.  
Contact: Call 655-1045 or send email to [supersquads@suddenlink.net](mailto:supersquads@suddenlink.net).  
Posted: 8-12-08

### **The Country Club for Dogs boarding kennel**

Position: Part Time day shift position(s)  
Qualifications/Duties: Kennel Assistant and/or Groomer: Ideal candidates would be interested in and able to work three to four days per week. Shifts responsibilities include kennel responsibilities including feeding, customer service, cleaning, & exercising dogs from 7:00 am to 12:00 pm and grooming & bathing for the balance of the day (as needed)  
Salary: Compensation increasing with volume and quality of grooming work.  
Contact: Send resume and a brief memo describing your experience with animals to [countryclubfordogs@yahoo.com](mailto:countryclubfordogs@yahoo.com) or 7441 S Ratliff RD San Angelo, TX 76904.  
Posted: 8-11-08

### **West Texas Training Center**

Position: Custodial (2 Positions)  
Qualifications/Duties: High school graduate or GED required. 1 year related experience required. Have knowledge of general custodial tasks, knowledge of typical custodial equipment to include typical cleaning equipment, cleaning chemicals, floor scrubbers and polishers, and power washers. Prefer individuals with training related to custodial tasks and procedures. Must be able to follow directions, work independently with a minimum of supervision, and read, write, and converse in English. Must be able to spend long hours walking, stooping, and must be able to lift at least 50 pounds. Pre-employment physical required. May be subject to a criminal background check. Perform general interior and exterior custodial tasks, to include cleaning floors, carpet, restrooms, exterior entryways, offices, and tables/furniture. Operates hand and motorized custodial equipment to include brooms, mops, floor scrubbers, floor polishers, and power washers. Restock paper goods in restrooms and labs, clean sinks and toilets, empty trash containers, wipe down tables, doors, walls, and furniture, and use typical cleaning chemicals to disinfect tables and phone instruments. Move furniture and equipment as needed to perform custodial tasks or to assist with special event room set up.  
Days/Times: Three positions open, each position approximately 19 hours per week. One of the positions will be days 11:00 am-2:30 pm M-F, and two positions evenings 6:00 pm -9:30 pm M-F. Some flexibility related to work schedule is possible and occasional weekend work possible depending on needs of college.  
Salary: \$7.20/hr  
Contact: Call Bill Cullins for more information at 481-8311 or pick up application at the training center's front administrative office.  
Posted: 8-11-08

### **First Presbyterian Church**

Position: Youth Intern

Qualifications/Duties: Must enjoy working with teens and have a strong faith.

Days/Times: Appx. 15 hours a week working with youth 6th-12th grade.

Salary: Wages are very competitive.

Contact: Call Kent Jasperse for more information at 325 655-5694.

Posted: 8-7-08

### **Agency Contact Representative**

Qualifications/Duties: Needing a mature, reliable, helpful, friendly, professional, positive person to help us in busy insurance office. Need to possess computer, communication and customer service skills. We will provide all training and a professional workplace. This position supports sales goals of the agency or specialist department through telephone solicitation and scheduling appointments. Job task and responsibilities include: setting a minimum of 3 appointments per day, make 40 dials per hour using scripts provided by agent. Agent or office manager determines the focus of the calls. Calls include: warm calls, x-dating, scheduling annual reviews, setting appointments, confirming appointments. Records all appointments on the producer calendar/schedule, client profile notes and an appointment sheet. Retain copies of the appointment sheet for the ACR and office manager.

Days/Times: Mon-Thurs, 2pm to 7pm. Permanent position with growth potential.

Salary: \$8/hour plus bonuses.

Contact: Please call 325-227-9841

Posted: 8-7-08

### **Texana Security, LLC, San Angelo Security**

Qualifications/Duties: Must be at least 18 years old with a High school diploma or equivalent. Telephone work and/or call center and alarm experience desired. Excellent customer service skills; professional attitude; attention to detail; ability to work well with others. Must be able to pass background investigation conducted by Texas DPS Private Security Bureau as well as pre-employment drug screen. Respond to residential and commercial alarm signals via computer based on established company policies and procedures. If applicable, notify appropriate emergency response personnel. Interact with customers, customers' emergency contacts and emergency personnel in responding to residential and/or business alarm signals. Paid holidays and personal time off; Company-sponsored medical insurance; and Retirement plan with matching contributions.

Days/Times: All shifts are available as well as week-end positions.

Salary: Starting is \$9.00 per hour.

Contact: Apply preferably in person at 1013 W Beauregard and fill out an application or you can send an email to [spencer@texanasecurity.com](mailto:spencer@texanasecurity.com).

Posted: 8-7-08

### **C.S.I.**

Position: Warehouse Help

Days/Times: Hours of operation are 7:00 am to 6:00 pm. Will work with your schedule.

Contact: Apply in person at 4102 Sherwood Way San Angelo, Texas 76904. No phone calls.

Posted: 8-5-08

### **Jewelry Expressions**

Qualifications/Duties: Previous sales experience a big plus. Greet customers; show merchandise; receive repairs; handle register; and learn how to remove watch links and replace batteries. Must be able to pass back ground check and be willing to work. Serious inquires only.

Days/Times: Flexible hours

Salary: Depends on experience.

Contact: Bring resume to 2009 Knickerbocker. No phone calls.

Posted: 8-4-08

### **Enterprise Rent-A-Car**

Position: PT Car Prep

Qualifications/Duties: Looking for motivated & dependable self-starters for its part-time car prep positions. Cleaning vehicles inside & out as well as performing minor maintenance. Applicants must have a valid driver's license, at least two years of driving experience and an excellent driving record. If you are under the age of 21 you must be a full time student with at least 12 credit hours. We provide flexible hours, a fun team atmosphere and a chance to earn paid time off.

Days/Times: Hours per Week: 20-30 Start Date: 8/1/2008 to 12/31/08

Salary: \$8.00/hour

Contact: Apply online at [www.enterprise.com](http://www.enterprise.com).

Posted: 8-4-08

### **Shannon Medical Center**

Positions:

1. Labor & Delivery Tech- Ability to read, write & speak English. CPR certification within 90 days of employment.
2. Monitor Tech – 1 yr. of clerical exp. which included operation of an online computer terminal. Possession of basic EKG & CPR certification is required within 90 of employment.
3. Nurse Tech – Must have completed Fundamentals of Nursing & Nursing in Health & Illness, or the equivalent. CPR certification required with 90 of employment.
4. Unit Secretary/Nursing Assistant – 1 yr of clerical experience which included operation of an online computer terminal. Ability to perform basic patient care tasks. Possession of basic EKG & CPR certification is required within 90 of employment.

Contact: Online application: [www.shannonhealth.com](http://www.shannonhealth.com). Or e-mail [hr@Shannonhealth.org](mailto:hr@Shannonhealth.org)

All prospective employees are required to take and pass alcohol/drug tests before final job offers are made. All new employees of Shannon Medical Center are required to attend orientation on their first day of employment.

Posted: 8-4-08

### **Pecos St. Laundry & Car Wash**

Position: Laundry & Car Wash Attendant

Qualifications/Duties: Cleaning the laundry to include restrooms, emptying trash, sweeping & mopping floors, wiping down all machines & checking for gum, ink, etc. Take in drop off laundry & distribute drop off laundry back to customers. Monitor laundry for unruly behavior. Help customers by opening doors, carrying laundry, etc. Emptying trash, wiping down stainless steel fronts, picking up trash, ability to wash down

or clean bays if needed. You need reliable transportation, punctual, ability to work unsupervised, cash handling experience or ability to learn.

Days/Times: Tuesday, Wednesday, & Thursday from 2:30pm to 9:00pm. Must work one weekend per month.

Contact: Call Sherry Lewis at 325-763-8240 between 9am and 5pm Mon. – Fri. Leave message if no answer.

Posted: 8-4-08

### **Shannon Medical Center**

Position: Environmental Service Aide (Housekeeping) – 3 Positions

Qualifications/Duties: High school diploma or equivalent preferred. Housekeeping experience preferred. Ability to learn the job responsibilities. Floor finishers require ability to operate heavy equipment.

Contact: Online application: [www.shannonhealth.com](http://www.shannonhealth.com). Or e-mail [hr@Shannonhealth.org](mailto:hr@Shannonhealth.org)

All prospective employees are required to take and pass alcohol/drug tests before final job offers are made. All new employees of Shannon Medical Center are required to attend orientation on their first day of employment.

Posted: 8-4-08

### **Sears, Roebuck and Company**

Positions:

Automotive Sales, Hours/days flexible, Base Pay plus commission, open until filled.

Cashier, 3 positions available, Hours/Week: Flexible, competitive salary.

Consultative Sales Associate, 6 positions available, Hours/days flexible

Receiving Merchandise Pickup, 3 positions available, Hours/days flexible, Competitive salary.

Days/Times: Minimum one weekend day per week.

Contact: Apply in person at 4000 Sunset Mall or on-line at [www.searsholding.com/careers/retail.sears.htm](http://www.searsholding.com/careers/retail.sears.htm).

Posted: 8-1-08

### ***PHYSICAL LABOR/LAWN CARE***

#### **Century Homes**

Qualifications/Duties: Local home builder needs help with various phases of construction. Must have vehicle & be handy with hand tools.

Salary: \$7.25/hr

Contact: Call Greg at 656-0373.

Posted: 8-26-08

#### **Affordable Movers**

Qualifications/Duties: Heavy lifting required.

Days/Times: Flexible hours but prefer mornings.

Salary: \$9/hr

Contact: Call 651-6128.

Posted: 8-26-08

#### **Farm Hand**

Qualifications/Duties: Needing someone who can help with chores. Chores are taking care of horses, mowing, cutting wood and other duties. Farm is located on 277 South, near Christoval.

Salary: Will exchange room & board for work.

Contact: Call Ted at 896-2626.

Posted: 8-26-08

### **Don Walter's Water System**

Qualifications/Duties: Help installing lawn sprinkler systems. Experience not necessary but helpful.

Contact: Call 942-1211 and ask for Don.

Posted: 8-25-08

### **Kuykendall Landscape Maintenance**

Position: Yard crew

Qualifications/Duties: General lawn maintenance work.

Contact: Apply at 5209 Christoval road, San Angelo. If no one is at the office please fill out application in black mail box on front gate and leave in same mail box. Or contact George at 657-2636.

Posted: 8-25-08

### **West Texas Trailer Company**

Qualifications/Duties: Ag experience a plus.

Days/Times: Very flexible. Can work part-time or full-time during the summer.

Contact: Call Owen at 655-6445.

Posted: 8-25-08

### **Bentwood Country Club**

Position: Gold Course Maintenance Staff needed

Qualifications/Duties: Excellent working environment. Flexible Hours.

Contact: Apply in person between 8:00 a.m.-1:00 p.m. at 5201 N. Bentwood or email [bfluit@bentwoodcc.com](mailto:bfluit@bentwoodcc.com).

Posted: 8-25-08

### **ESC Region XV**

Position: Maintenance/Grounds Assistant

Qualifications/Duties: High school graduate or equivalent; Able to lift heavy instructional materials (50 lbs. overhead) and Basic computer skills. Assist with the maintenance and grounds for the facility and assist staff in preparation for Center activities. Assist with lawn and grounds maintenance. Distribute boxes/packages to staff from US mail and UPS shipments. Responsible for taking mail to the Post Office. Support certified staff with meeting room set-up. Responsible for vehicle maintenance as directed. Custodial and maintenance assistance. Perform other duties as directed by HR Specialist.

Days/Times: 19 hours a week. Position available September 1.

Salary: \$6.55 per hour

Contact: Renee Farmer, HR Specialist - Education Service Center Region XV

612 South Irene P.O. Box 5199 San Angelo, TX 76902. Application form can be downloaded from: Website [www.netxv.net](http://www.netxv.net); Employment Opportunities; ESC Region XV Employment.

Posted: 8-11-08

### **Rob's Lawn Care**

Position: Lawn Mowing Crew & Helper

Qualifications/Duties: Lawn mowing, weed eating, trimming shrubs and other general duties.

Days/Times: Flexible Hours

Salary: \$8.00/hr

Contact: Call Rob at 949-5565 or 656-0555.

Posted: 8-11-08

### ***SALES***

#### **Sassy Fox**

Contact: Apply in person at 34 E Concho Ave.

Posted: 8-26-08

#### **Ambit Energy**

Position: Energy Consultants

Qualifications/Duties: Experience not needed. Will train. Perfect for college students. There is no inventory, deliveries or collections.

Days/Times: Flexible schedule

Salary: Unlimited income potential.

Contact: Call or email Donnie Hennecke at (325) 320-9488 or [donnie7@suddenlink.net](mailto:donnie7@suddenlink.net).

Or Lori Bracco at (917) 365-5676 or [myenergyincome@aol.com](mailto:myenergyincome@aol.com).

Posted: 8-25-08

#### **Bentwood Country Club**

Position: Inside Golf Shop Attendant

Qualifications/Duties: Female preferred.

Days/Times: Flexible hours

Contact: Call 944-8575 and ask for Bryan or Jonathan.

Posted: 8-14-08

#### **West Central Wireless**

Qualifications/Duties: Must have strong communication skills as well as excellent sales experience & the ability to perform multiple tasks simultaneously. Windows, Excel & Internet experience essential. Must have a valid driver's license.

Days/Times: Flexible hours with weekend & night hours available.

Contact: Send resumes & business reference to West Central Wireless Attn: Human Resource Administrator P.O. Box 991 San Angelo, TX 76902 or to [humanresources@wcc.net](mailto:humanresources@wcc.net).

Posted: 7-30-08

## ***TUTORING***

### **Tutors needed for all subject areas.**

Days/Times: Tuesdays and Thursdays from 8:45 – 11:30 at Grape Creek High School.

Salary: \$10/hour.

Contact: Carla Barron for more information at 653-1852 ext.10 or

Carla.barron@grapecreekisd.net.

Posted: 8-15-08

### **Tutor Available**

Qualifications/Duties: An English tutor with a flexible schedule who has a BA and a MA and over a decade of experience teaching at the college level will help with composition, research, or literature courses and, or assignments.

Contact: Call 947-8068.

Posted: 8-11-08

### **Tutor Needed**

Qualifications/Duties: For a Jr. High student who needs help with math.

Days/Times: Twice a week.

Contact: Call 465-4590 or send email to [lafow176934@yahoo.com](mailto:lafow176934@yahoo.com).

Posted: 8-5-08

### **Tutors Needed**

Qualifications/Duties: For grades 7<sup>th</sup> to 12<sup>th</sup>. Applicants must have a strong math and science background.

Days/Times: Monday – Thursday from 5pm to 7pm. For the 2008-2009 school year.

Contact: Concho Valley Home for Girls at 412 Preusser St. or call 655-3821.

Application will be accepted until August 18<sup>th</sup>.

Posted: 6-18-08

### **Tutor Available**

Qualifications: Subjects: German, Russian languages. Native Russian speaker. Master degree in teaching foreign languages, and 7 year experience of tutoring. Currently an MBA student.

Contact: Call Irina at 227-1637.

Posted: 1-18-08

### **Tutor Available**

Qualifications: Senior Education major who is available to tutor students in all subjects, grades K - 5th. I have 4 years tutoring experience and would love to help your student prepare for TAKS or just get a little extra, one on one practice.

Contact: For more information please contact Whitney @ 806 292 4104 or 325 942 9530 or email at [whitneyshae@msn.com](mailto:whitneyshae@msn.com).

Posted: 10-18-07

### **Tutor Available**

Qualifications: Will tutor in Java, SQL, or Object Oriented Design

Days/Times: Call for schedule.

Contact: Call Shivam at 325-315-0622.

Posted: 10-16-07

### **Disclaimer**

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